

From: [BER Information Officer](#)
To: [@BER_Phase1](#)
Subject: Interactive Whiteboard Installation - Phase One
Date: Wednesday, 4 May 2011 4:37:11 PM
Attachments: [BER P21 IWB Information Collection Form.xls](#)

Dear school Principal

Following the announcement by the NSW Premier, Mr Barry O'Farrell, the roll out of Interactive Whiteboards has commenced. This roll out will apply to all NSW Public Schools, which received new or refurbished classrooms under the Primary Schools for the 21st Century Program (P21) Building the Education Revolution Program (BER).

This will apply for those BER classrooms where there is not an existing IWB or Interactive Classroom. No IWBs will be installed in classrooms other than those built or refurbished through P21 BER. Some schools may have already installed IWBs as part of their P21 project but there will be no additional IWBs for these rooms.

Should you have excess accommodation, IWBs will not be installed in all rooms, but only those rooms (numbers) equivalent to the number of your permanent classes.

SOME EXAMPLES are as follows:

1. Four new classrooms were built at your school with BER funding. These rooms do not have IWBs. Four IWBs will be installed

and/or

2. Twelve classrooms were refurbished at your school with BER funding. Three of these rooms already had IWBs installed. Nine IWBs will be installed.

or

3. Twenty classrooms were refurbished at your school with BER funding. However, the number of permanent classes, based on your actual enrolment return, is only fourteen classrooms. A total of fourteen IWBs will be installed in the classrooms.

The roll out of IWBs will be in three phases with the exact time of the roll out to depend upon the supply of IWBs.

Your school will receive its IWBs in the first phase of the roll out from May – July 2011.

More information on the roll out and possible compensation for those schools that have installed new IWBs in their P21 new or refurbished classrooms prior to this roll out is available at www.ber.nsw.gov.au

In order to expedite the installation of your IWBs, could you please complete the 'IWB Installation Information per Room' form attached with building plans indicating room locations.

Schools where a light refurbishment has taken place will receive further scoping documentation from the installer.

Once you have completed your documentation and returned it to us, the supplier (Panasonic or Electroboard) will be in contact with you directly to arrange your delivery and installation dates. The classrooms must be ready for IWB installation when scheduled. All materials must be removed (e.g. student artwork, posters, etc). Please check that the rooms which are to be installed with IWBs have active connections to the internet and indicate in the comments section of the information sheet if this is not the case. You should anticipate that classrooms will need to be available on average (vacant possession) for approximately 4 hours per room.

School Principals will be required to complete a User Acceptance Testing (UAT) form at the

completion of the installation to ensure the IWBs are fully functional. Check the BER website for more information.

Please email your response to BER_IWB_Infosheet@det.nsw.edu.au within **FIVE WORKING DAYS** to ensure your school receives your IWBs as quickly as possible.

If you have any further questions or require assistance in completing the form, please contact your Principal Liaison Officer:

<https://detwww.det.nsw.edu.au/deptresources/majorprojects/ber/contactus/primarysch/index.htm>

I appreciate your support in completing this form so we can move ahead in the installation of your IWBs for your school.

Angus Dawson

BER Program Director

4 May 2011

