

From: BER Information Officer
Sent: Friday, 20 May 2011 4:19 PM
To: @BER_Refurb_Facilities
Cc: @Regional Directors
Subject: Heating - Refurbishment - P21
Importance: High

PRIMARY SCHOOLS OF THE 21ST CENTURY

HEATING

REFURBISHED OR BACK CONVERSIONS

CLASSROOMS, ADMINISTRATION/STAFF, LIBRARIES and SPECIAL PURPOSE ROOMS

Dear school Principal

As we are in the process of installing heating in new and refurbished classrooms (where no heating is currently installed), it is important that we cover all schools that have had refurbished or back conversion work undertaken as part of the Primary Schools for the 21st Century (P21). This includes classrooms, libraries, administration/staff areas and special purpose rooms delivered as part of the P21 works.

If your new/refurbished P21 facilities already have heating or you are aware arrangements are in hand to provide heating please disregard this email.

However, if you have no heating or are not aware of heating arrangements for your P21 facilities could you please complete the pro forma attached so we can ensure that we have covered all P21 schools entitled to heating in their refurbished or back conversion works. The information required is as follows:

- Number of heaters removed or not replaced in refurbished areas.
- Number of rooms where there is NO heating in the refurbished/back conversion P21 classrooms, libraries, administration/staff areas or special purpose rooms. It could include areas where there has been an extension to an administration/staff area or library and there is no heating in the extended portion.
- How you are currently managing heating in the refurbished rooms eg installed air conditioning/temporary heating appliances provided by the AMU.
- Is there a gas service to your school – LPG or town gas?

Please email your form and comments to BERrefurbHEATERS@det.nsw.edu.au or Fax to 02 9561 1764.

We would appreciate your feedback by **Friday 27 May 2011** or sooner so we can move quickly to provide heaters for your P21 facilities.

If you wish to discuss please call your Principal Liaison Officer (link).

Angus Dawson
BER Program Director
20 May 2011

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Name of School:

Type of Room and Number of Rooms (classrooms, admin/staff, library, special purpose) e.g. Classrooms - 4	Number of Heaters (Removed or not replaced) e.g. 3 removed and no replacement	Number of rooms where there is no heating

Please outline how the school is currently managing heating in refurbished roomse.g. air conditioning, electric heating.

Is there a gas service at your school – LPG or Town Gas?

Please email your form and comments to BERrefurbHEATERS@det.nsw.edu.au or

Fax to 02 9561 1764 by FRIDAY 27 MAY 2011.